

TO: CABINET
COUNCIL

DATE: 4 MARCH 2010
25 MARCH 2010

SUBJECT: PROGRAMME OF MEETINGS - 2010/11

WARDS AFFECTED: ALL

REPORT OF: C.J. ELWOOD, LEGAL DIRECTOR

CONTACT OFFICER: PAUL FRASER: 0151 934 2068

EXEMPT/CONFIDENTIAL: NO

PURPOSE/SUMMARY:

To consider the draft Programme of Meetings for the 2010/11 Municipal Year.

REASON WHY DECISION REQUIRED:

To enable the business of the Council to be conducted.

RECOMMENDATION(S): That

- (1) with the exception of meetings of the Sefton Borough Partnership, the Programme of Meetings for the Council and Regulatory Committees; Overview and Scrutiny Committees; Area Committees; and Members' Briefings for 2010/11 as set out in Annexes A, B and C of the report be recommended to the Council for approval;
- (2) the Programme of Meetings for Cabinet and Cabinet Members for 2010/11, as set out in Annex D of the report, be approved; and
- (3) the Programme of Meetings of the Sefton Borough Partnership as set out in Annex A of the report be noted.

KEY DECISION: No

FORWARD PLAN: Not appropriate

IMPLEMENTATION DATE: Following the meeting of the Council on 25 March 2010.

ALTERNATIVE OPTIONS:

None.

IMPLICATIONS:

Budget/Policy Framework: Not appropriate.

Financial: None arising from this report.

Legal: None arising from this report.

Risk Assessment: Not appropriate.

Asset Management: Not appropriate.

CONSULTATION UNDERTAKEN/VIEWS

Assistant Chief Executive (Management)
Acting Finance and Information Services Director
Planning and Economic Regeneration Director
Head of Overview and Scrutiny
Personnel Director
Head of Civic and Mayoral Services

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

BACKGROUND:

1. The Council is required to establish a programme of meetings for the 2010/11 Municipal Year.
2. Attached as Annex A is the suggested programme for the Council, Regulatory Committee meetings and Members' Briefings etc. In previous years, Members' Briefings have taken place on a monthly basis. However, during the last Municipal Year this arrangement was changed to hold the briefings prior to Council meetings. This arrangement has worked well and has been reflected in greater attendance by Members. Accordingly, it is recommended that this arrangement be put in place in 2010/11.
3. Attached as Annex B is the suggested programme for the Overview and Scrutiny Committees, Work Programme Sessions and Management Board.
4. Attached as Annex C is the suggested programme for Area Committee meetings.

Last year the Council resolved to delete all Area Committee meetings scheduled to be held during the month of April 2010, prior to the Council elections in May 2010. As Municipal Elections will be held in May 2011, Annex C indicates that no Area Committee Meetings will be held in April 2011 also.

5. Attached as Annex D is the suggested programme for Cabinet and Cabinet Member meetings.

The draft programme indicates the meetings being held at the venue currently agreed by the current Cabinet Member with video conferencing facilities being provided at the alternate venue.

6. Last year it was agreed that various meetings be held on 5 May 2010, which is the day before the Municipal Elections and potentially the day before the General Election also. Following consultation with the appropriate Members, the meetings of the Cabinet Member - Performance and Governance, the Cabinet Member - Technical Services, the Cabinet Member - Regeneration, the Cabinet Member - Environmental and the Planning Committee, all scheduled to be held on 5 May 2010 have now been cancelled. Annexes A and D reflect these cancellations.
7. The dates for meetings of the Sefton Borough Partnership (SBP) as referred to in Annex A are for information only. The dates for SBP meetings will be determined by Cabinet on a report elsewhere on the agenda titled "Governance Review - Workstreams on the Sefton Borough Partnership and Area Management."

8. Following consultation with the Personnel Director, a programme of meetings for the Pay and Grading Committee has been established. The Personnel Director anticipates that the full programme may not be required however and that nearer the time and depending on specific circumstances, some meetings may need to be cancelled.

9. A number of meetings were approved last year and scheduled to be held in the week following the Municipal Elections on 6 May 2010. It is now recommended that the meetings be rearranged and held in the week following the Annual Meeting of the Council. The meetings are referred to below:

Meeting	Current Date	Proposed Date
- Lincare and Derby Area	10 May 2010	24 May 2010
- Overview and Scrutiny (Health and Social Care)	11 May 2010	25 May 2010
- C.M. Technical Services)	
- C.M. Communities)	
- C.M. Leisure and Tourism)	
- C.M. Health and Social Care)12 May 2010	26 May 2010
- Southport Area)	
- Crosby Area)	
- Litherland and Ford Area)	

This arrangement has also been reflected in the schedule of meetings for May 2011.